

MEETING MINUTES
Regular Meeting of Date May 23, 2018

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Gordon Machado on May 23, 2018 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Gordon Machado, Vice Chairman Steve Huston, Commissioners Deane Judd, Fred Meyer, Margaret Sunzeri, and Jose Martinez, and Executive Secretary Mike Chambliss

Absent: Commissioner Robert Scattini.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of May 23 was posted on the bulletin board at City Hall on May 16 at 10:00am per government code 54954.2.

5) Consent

It was moved by Commissioner Sunzeri and seconded by Commissioner Huston to approve as presented the minutes of the Airport Advisory Commission meeting of April 25, 2018. Motion carried 6-0.

6) Public Input

a) There were no comments from the public

7) Reports

- a) Airport Improvement Program Rehabilitation Runway 13-31 Phase I (17) - The paving is complete and the runway is reopened. The only work remaining is to apply permanent runway markings which will be done at night toward the end of June, after the asphalt has properly cured. The grant will be closed out by the end of June. The south end runway markings were repainted by airport personnel while the runway was closed during the north-end paving.
- b) CalFire Update - Aircraft have arrived and the airbase is operational.
- c) Building Improvement "Restaurant" (Old Navy brig) - The grease interceptor due at end of May has arrived. Maintenance staff has been directed to install the interceptor, run the new sewer line out to the main, and get the plumbing completed inside the building, all by mid-July. A \$15,000 vent hood has been ordered and is expected to arrive mid-July. Once the plumbing is complete and the floor installed, they can begin to work on the hood installation.
- d) ALP Narrative - The FAA will accept the ALP drawings and apply their "wet" stamp of approval next week. However, to get the FAA to agree to this, a conference call yesterday with the FAA, Kimley-Horn, et al. involved a long discussion about our wind socks at the approach ends of

runways 31, 13, and 24, which are currently inside each runway's Object Free Area (OFA) and are claimed to be a non-standard configuration. The FAA wanted them to be relocated outside the OFAs or have us work to get them permitted where they are as non-standard. As this seemed to be a roadblock to ALP approval, Mike decided that since only the wind sock in the segmented circle is required, he would have the others removed. Therefore the aforementioned wind socks will be taken down, and once the wet stamp is on the ALP drawings, he might be convinced to start the multiyear process to get the non-standard wind sock locations approved.

8) Old Business

- a) Flag Pole/Picnic Area - A nice event was held Saturday May 19. A video of the dedication ceremony was taken. In addition to a copy of the video, Gregory Fletcher, the author of most of the narrative which is prominently displayed at the memorial, will receive the gift of a U. S. flag. The flag was flown over the Pentagon in honor of the author's father who was a Naval aviator at Hollister and earned a Distinguished Flying Cross during WWII.

9) New Business

- a) 4th of July Presentation - A generous donation from Sal Rubino has provided an increase to the fireworks display for the 4th of July event.
- b) AIP 19 (Airport Improvement Project - Airport Layout Plan) - See 7d, above.

10) Items for Next Agenda

- a) Fire Station #3
- b) TPA Change
- c) AIP 20
- d) Items 7a, 7b, 7c, 7d, and 9a.

11) Next Meeting Date: August 22, 2018. **Note: NO MEETINGS in June or July.**

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Sunzeri moved the meeting be adjourned. The motion was seconded by Commissioner Huston and was passed 6-0. The meeting adjourned at 6:22 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary